**2020 BENEFIT DONATION FORM**

FOR AUCTION USE ONLY

Item #

Package # \_ \_

## Hunter College Elementary School PTA

a 501(c)(3)non*-­­*profit corporation, Tax ID: 13-3912870

Donations deadline: April 17, 2020

## ITEM OR SERVICE DONATED

**Description** (please provide details unless certificate/voucher is attached): **Estimated Value: $**\_\_\_\_\_\_

|  |
| --- |
|  |
|  |
|  |

**Restrictions, expiration date, if any** (please include brochures, menus, display materials or other helpful info.):

If Gift Certificate, place an “**X**” in one box: ☐Enclosed ☐Present this form to redeem

**Specific Instructions for Redemption/Pick Up/Delivery:**

**DONOR INFORMATION**(for promotion and acknowledgement)

|  |  |
| --- | --- |
| Individual / Business Name |  |
| Address (include zip code) |  |
| Contact Person and Title |  |
| Phone |  | Email |  | Fax |  |

*Donor Signature: Date:*

## HUNTER FAMILY CONTACT INFORMATION

Please provide us with the name of the Family who solicited this donation, if known:

|  |  |
| --- | --- |
| Parent(s) Name(s) |  |
| Contact Phone(s) |  | Email |  |
| Child’s Name(s) and Class(es) |

**DONOR:** If your donation **WILL NOT** be accompanied by any other materials (certificate/voucher or physical item), you can email this completed form to**benefit@hcespta.org****.**

If your donation **WILL** be accompanied by other materials (including this form), please mail completed forms and other materials to:

**HCES, PTA Auction | 71 East 94th Street | New York, NY 10128**

***Thank you for generously supporting Hunter College Elementary School!***