2018 BENEFIT DONATION FORM

Hunter College Elementary School PTA
a 501(c)(3) non-profit corporation, Tax ID: 13-3912870
Donations deadline: March 9, 2018

FOR AUCTION USE ONLY

Item # ___ ____ _____

Package # _____

ITEM OR SERVICE DONATED

Description (please provide details unless certificate/voucher is attached): **Estimated Value: $_____**

Restrictions, expiration date, if any (please include brochures, menus, display materials or other helpful info.):

If Gift Certificate, place an "**X**" in one box: ☐ Enclosed ☐ Present this form to redeem

Specific Instructions for Redemption / Pick Up / Delivery:

DONOR INFORMATION (for promotion and acknowledgement)

Individual / Business Name					
Address (include zip code)					
Contact Person and Title					
Phone		Email		Fax	

*Donor Signature:*_____ *Date:* _____

HUNTER FAMILY CONTACT INFORMATION

Please provide us with the name of the Family who solicited this donation, if known:

Parent(s) Name(s)			
Contact Phone(s)		Email	
Child's Name(s) and Class(es)			

DONOR: If your donation **WILL NOT** be accompanied by any other materials (certificate/voucher or physical item), you can email this completed form to **benefit@hcespta.org**.

If your donation **WILL** be accompanied by other materials (including this form), please mail completed forms and other materials to:

HCES, PTA Auction | 71 East 94th Street | New York, NY 10128

Thank you for generously supporting Hunter College Elementary School!